



College of Media and Entertainment Student Emergency Micro-Grant Program Application

The MTSU Student Emergency Micro-Grant Program seeks to assist eligible students coping with an unexpected hardship, so that they may continue their education at MTSU and become financially aware and responsible for their continued education. The program's long-range goal is to ensure access to students in the College of Media and Entertainment available financial resources with the goal of student retention and graduation.

MTSU Emergency Micro-Grant Program in the College of Media and Entertainment (CME) Guidelines:

Students who demonstrate need and are facing a current unexpected emergency may apply for this grant. All grants are subject to approval with documentation and verification to support your application. Examples of emergencies to be considered include, but are not limited to:

- Travel home for illness or death in the immediate family
- Homelessness due to loss of housing, for student and dependent family members
- Documented theft of books, and other essential academic belongings
- Sudden loss of childcare to cover academic schedule period
- Fire or theft
- Temporary job loss

Eligibility Requirements for the MTSU Emergency Micro-Grant Program in CME:

To be eligible, students must be in academic good standing, with a minimum of a 2.0 overall cumulative GPA at the time of the request. Student must be classified as degree seeking and be enrolled in six (6) credit hours during fall/spring semesters and/or enrolled in three (3) credit hours during the summer. Students must also demonstrate satisfactory academic progress as determined by the MTSU Financial Aid office. Students currently on financial aid warning, probation or suspension are not eligible. Students receiving other forms of financial aid may not receive the mini-grant if it will cause them to exceed their allowable Total Cost of Attendance calculation.

How much can a student apply for?

Funds are awarded as grants and do not have to be repaid. The Emergency Micro-Grant is available up to an amount of \$250 and are available to undergraduate, graduate and international students. Students may be awarded the micro-grant only once during their tenure at MTSU.

For additional information regarding the Emergency Micro-Grant Program please contact the CME Dean's Office, 615-898-5872.

The information requested below will help determine your eligibility for this grant.

PLEASE PRINT:

Date of request: _____ Amount requested: _____

Applicant's Name: _____

M#: _____ Email Address: _____

Address: _____

Major: _____ Cell/home#: _____

Emergency Contact Name: _____ Number: _____

Student Status: _____ Graduate _____ Undergraduate

STATEMENT OF NEED: (All information will remain confidential)

1. Please briefly explain the nature of the emergency, and how the grant you are requesting will be used.
(If you need more space, please use other side or attach statement)

2. How would this grant assist you in remaining in school?

3. Do you have documentation of the above emergency or can you obtain such documentation of need
(e.g., police report, medical bill, court dispossession notice)? _____ Yes _____ No

4. What efforts have you made to procure financing from other sources?

There will be a follow-up contact for all grant recipients within the semester. At that time you will be asked to document how the grant alleviated the situation.

I, the undersigned, certify that the information provided on this application is true.

Applicant Signature

Date

Applicant Name (please print)

Completed applications must be submitted to:

**The Dean
College of Media and Entertainment
John Bragg Building Room 247
Murfreesboro, TN 37132**